

**Bloomington/Monroe County Metropolitan Planning Organization**  
**Citizens Advisory Committee**

**Citizens Advisory Committee Meeting Minutes**  
**August 27, 2008 McCloskey Conference Room 135, City Hall**

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*Citizens Advisory Committee (CAC) Minutes are transcribed in a summarized outline manner.  
Audio recordings from the meeting are available in the Planning Department for full reference.*

***Attendance***

Citizens Advisory Committee (Voting Members): Chair Jack Baker (McDoel Gardens NA), John Kehrberg (Citizen), Buff Brown (Bloomington Transportation Options for People), David Walter (6<sup>th</sup> & Ritter NA), Patrick Murray (Prospect Hill NA), Natalie Wrubel (League of Women Voters), Steve Forrest (citizen of the world), and Sarah Ryterband (Prospect Hill NA).

Others In Attendance (including Non-Voting CAC Members): Jacqui Bauer (Environmental Commission), Raymond Hess (MPO staff), and Scott Robinson (MPO staff).

**I. Call to Order (~6:35PM)**

**II. Approval of Minutes**

The minutes from the August 27, 2008 meeting were accepted by the CAC with one correction noted by Mr. Forrest.

**III. Communications from the Chair**

Mr. Baker had nothing to report. Mr. Murray stated he had done some research on ultra-light weight hybrid busses and bike sharing programs.

**IV. Reports from the Officers and/or Committees**

There were no reports.

**V. Reports from the MPO Staff**

**A. 4<sup>th</sup> Quarter Progress Report**

Mr. Hess presented the 4<sup>th</sup> Quarter Progress Report and asked the Committee if they had any questions.

**B. Annual Completion Report**

Mr. Hess reviewed the Annual Completion Report. Mr. Baker asked about the status of Bloomington Transit's (BT) Transit Development Program (TDP) and whether a unified transit entity was being considered. Mr. Robinson replied that he estimates the program to be 40% complete and that the issue of combining transit services is being considered. Mr. Brown expressed support for BT and IU Campus Bus to merge and suggested that the CAC draft a letter to this effect. Mr. Brown also suggested that the TDP have more public involvement and that the CAC should write another letter requesting a process which engages the community. Mr. Robinson stated there will still be opportunities for the public to participate in development of the TDP. Mr. Murray suggested and the Committee agreed that Lew May be asked to attend the next meeting. Based upon his responses to these issues, the CAC can determine if they need to send letters. Mr. Brown then asked about the status of the bicycle/pedestrian counting program. Mr. Robinson replied that technical difficulties with the program are still being worked out.

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**C. SR 45 from Pete Ellis to Russell Road Public Hearing Request**

A hearing for the project will be held on September 18, 2008 at 6:00pm in the University Elementary cafeteria. MPO staff has no additional details about the project or hearing process beyond what was identified in the notice. At the request of Ms. Ryterband, staff will send an electronic copy of the notice to the Committee after the meeting.

**VI. Old Business**

**A. Complete Streets Policy**

Mr. Robinson reviewed the latest draft of the Complete Streets Policy and distributed supplementary text for the project planning section. Mr. Robinson suggested the draft policy be completed by late fall before the MPO gets into developing its annual documents. Ms. Ryterband motioned that the distributed draft policy be tentatively adopted up to the implementation section. Mr. Murray seconded the motion and it passed unanimously. Mr. Robinson suggested that the exemption section be reviewed at the next meeting. Mr. Hess reminded the Committee that the policy would only apply to federally funded projects in the MPO. Mr. Murray stated it would be important then for local governments to adopt similar policies.

**VII. New Business**

**A. JARC/New Freedom Grant Requests**

BT successfully garnered funding from these programs last year and would like to apply again. BT would like to apply for \$208,000 in Job Access & Reverse Commute (JARC) funding to extend service for its downtown routes until 11:30 at night. Additionally, BT would like to apply for \$26,000 in New Freedom funding to extend paratransit service to 11:30 at night for the entire City limits. Mr. Murray recommended endorsement of both applications. Ms. Ryterband seconded the motion and it passed unanimously.

**B. Intelligent Transportation Systems (ITS) Architecture**

The ITS Architecture is a federally mandated document which identifies how technology can be integrated into the transportation infrastructure to reduce congestion and improve safety and efficiency. Mr. Hess reviewed the different components of the ITS architecture. Ms. Ryterband made a motion to recommend approval of the draft ITS Architecture. Mr. Murray seconded the motion and it passed unanimously.

**C. Transportation Improvement Program FY2009-2012**

Mr. Hess reviewed a request from INDOT to include engineering for intersection improvement at SR 45 and Liberty Dr./Hickory Leaf Dr. MPO staff had no details on the project specifications and was unable to answer additional questions from the Committee about the project. Mr. Hess committed to getting additional details for the next CAC meeting. The CAC withheld a recommendation until such time.

**D. Highway Safety Improvement Program (HSIP) Procedures**

Mr. Robinson reviewed the draft HSIP procedures. He explained HSIP is a new funding mechanism administered by the MPO to reduce transportation-related fatal and incapacitating injuries. The draft procedures would guide how HSIP funds would be awarded, relying heavily on crash data and a cost/benefit analysis. Ms. Ryterband motioned to recommend approval of the draft HSIP procedure. Mr. Walter seconded the motion and it passed unanimously.



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**VIII. Communications from Committee Members**

**A. Long Range Transportation Plan Vision Statement Discussion** – Mr. Baker suggested the Committee table this discussion until a future time.

**B. Topic Suggestions for future agendas** – Mr. Walter asked about the status of the SR 45/46 Bypass project. Mr. Robinson stated that the project is still on hold until the project's budget can be figured out between the State, the University, and the City. Mr. Hess stated that the SR 45 from the Bypass to Pete Ellis Dr. is on hold as well. Mr. Brown announced that BTOP is hosting a presentation by Walter Kulash on September 14, 2008.

**VI. Upcoming Meetings**

**A. Policy Committee** – September 12, 2008 at 1:30 p.m. (McCloskey Room)

**B. Citizens Advisory Committee** – September 24, 2008 at 6:30 p.m. (McCloskey Room)

**C. Technical Advisory Committee** – September 26, 2008 at 1:30 p.m. (McCloskey Room)

**Adjournment (~8:10 PM)**

*These minutes were \_\_\_\_\_ by the CAC at their regular meeting held on September 24, 2008.  
(RH 9/24/2008)*